

(b)

• Hazardous materials (chemicals)

- hazardous materials are a factor any workshop has to deal with in a satisfactory manner. The workshop would need to have a well ventilated and sealed banded area to dispose of hazardous materials. The area needs to be fenced off and locked at all times to prevent anyone being harmed by the materials. The area would need to ~~be~~ have sufficient drainage to make sure no hazardous materials enter the stormwater drains to prevent pollution of lifeforms, ~~and~~ and land.

The materials would have to be professionally ~~collected~~ collected and disposed by licenced workers ~~and~~ and taken away from the workplace to be recycled.

• Air Quality - air quality is very ~~important~~ important in the workplace. The workshop should be opened up as much as possible to increase airflow. The workshop should also have proper industrial fans and airvents

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to keep the quality of air in the workshop safe and healthy by ~~the~~ disposing of the carbon dioxide and other hazardous gasses ~~and~~ produced by engines running in the workshop and other machines. Cars and other machines should also not be started for a long period of time because they will produce carbon monoxide and this very hazardous to the workers. Any heating in the workshop must be working properly and if the heating is a wood fire, the ~~fire~~ fire should have a suitable chimney to dispose the smoke and the fire should be burning clean.

### • Noise -

To prevent and deal with noise in the workshop ~~is~~ there a many ~~measures~~ measures that need to be taken. Any loud vehicles need to started in an open area and should not be overly revved.

Any workers around the vehicle should be wearing earmuffs that are up to OHS standards. If the exhaust needs to be removed, the vehicle should

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not be moved until exhaust is re-installed to reduce noise. Any machines or tools used in the workshop need to be operating properly and all mufflers and guards need to be left on the machine to keep the noise level down. Ear muffs should always be worn around noisy machines or vehicles.